



## **ISPEF PRESENTATION**

The Institute for Psychological Sciences of Education and Training, ISPEF, with head office in Rome, Via D. Comparetti, 55/A and offices in Emilia Romagna, Campania and Sardegna has been working for years in the field of Training and Assessment

In our Institute work experts and collaborators in the field of socio-educational services and school and professional training.

- ISPEF has been accredited by the Ministry of Education, University and Research Science and Training Institute (MIUR).
- ISPEF is accredited by the Lazio Region – Department of Training School and Labour Politics – as Training Structure for Apprenticeship (law n.115 of 13 March 2000).
- ISPEF has been declared for accreditation in the Campania Region – Regional Committee for Campania: Professional Learning Education and Training as Training body. (27 July 2001 prot. N.129).
- ISPEF has a collaborative agreement with the Organization for the norms and certification of quality control systems for companies, trade, tourism, and services, UNITER – to take care for the assessment process finalized to the release of the quality certificate ISO 9001, according to the European certification standards:
  - For School and Training Centre
  - For Companies which work in the Health Service and other Social Services (sector 38)

The main areas of intervention of ISPEF are:

- Psychological Training Services
- Socio-Educational Services
- School Training Services
- Consultancies to Companies
- Guidance, Consultancy and Technical Assistance for Project Planning (Italy and Europe)
- Goals and Organizational Methodologies
- Verify, Monitoring and Assessment
- Training Needs Assessment and Set up of Training Courses accordingly
- Professional Training Centre
- Collaboration at Round-table discussions, Commission to develop Sector Laws
- Project, Planning, Monitoring, Verification and Assessment related to law 285/97 (Creation of Opportunity for Infancy/Adolescence) and law 328/00 (Law on Social Services).



## ISPEF CURRICULUM

In the Institute for Psychological Sciences of Educational and Training, ISPEF, work experts and collaborators highly qualified with a wide experience in the field of socio-educational services and school and professional training.

This has allowed ISPEF to become operational in different Italian Region:

- Lazio Region
  - Marche Region
  - Emilia-Romagna Region
  - Campania Region
- ISPEF activities in these regions are explained in the attached leaflet composed of six cards, which explain:
    - Goals and Organizational Methodologies
    - Psychological Training Service
    - Socio-Educational Service
    - School Training Service
    - Consultancies to companies and Professional Training Centre
  - ISPEF has a large competence in directing and managing professional training, training course for trainers and service chief, orientation, assessment and monitoring projects for service quality in the field of socio-educational, socio-assistant, socio-health, psychological and psycho-pedagogic services.
  - ISPEF is able to plan, direct and manage projects, for the European Social Fund, FSE and the European Union, EU, on training (Professional Teachers), Trainers, Socio-welfare Community Assistant, Socio-Educational Assistant, Training Leader, Leader of Educational and socio-welfare Services, Socio-cultural group-leader, Expert on Communication and Marketing, Service-quality Controller, Psycho-pedagogy Assistant, Professional Orientation Assistant, School Psychologist, Community Assistant
  - ISPEF has developed tools and methodologies to certify Service Quality and to improve the organizational management systems of Authorities, Institutes and Companies which work in the training, school, social and professional sectors. Furthermore, ISPEF has competence in training personnel to coordinate and manage human and professional resources of authorities and companies through the use of sector specific tools (observation/listening, conversations and interviews, questionnaires, technical surveys, tests).